JENNA MILLER

CONTACT ME

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SOCIAL

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SKILLS

- Familiar with AP, Chicago and MLA Style
- Adobe Suite (Illustrator, Photoshop, Premier, InDesign)
- Use of journalism across multiple social media platforms
- Microsoft Office
- Virtual Reality and 360 cameras
- Computer Assisted Reporting
- Google Suite

EDUCATION

Point Loma Nazarene University
BA in Journalism
Graduating May 2020

The King's College
NYC Journalism Semester
Fall 2018

AWARDS

PLNU
Dean's List
2016 - 2019

PLNU
Kris Golson Hoyt Scholarship
Spring 2018

ACTIVITIES

- SPJ Member
- Mission trips to Costa Rica, Bahamas, New York
- Captain of club volleyball team at PLNU
- Played flute in the ski band

Editor-in-Chief - Point Loma Nazarene University - San Diego

AUGUST 2017 - PRESENT

- Manage a team of 10 editors and 20 staff writers
- Talk to local companies to place ads with us.
- Communicate with printers to ensure on time delivery of editions.
- Work with a layout team to design the week's paper.
- Help social media manager draft up a marketing plan to market The Point on Instagram, Facebook, and Twitter.
- Work with designers to create new logo.
- Work with ASB to draft up a budget.

Sports Communication Assistant - PLNU - San Diego

AUGUST 2017 - PRESENT

- Manage pages on the PLNU Sea Lions website covering sports teams and scheduling for games
- Write season previews and game recaps
- Run the Instagram account during Elite Eight tournament, shooting photos and live video, and attending post game press conferences.
- Use InDesign to create scoreboard graphics and programs for varying sporting events and promotions
- Run baseball & soccer scoreboard, music and graphics.
- Take precise and quick statistics at basketball and baseball games

Staff Writer - PLNU - San Diego

AUGUST 2017 - MAY 2019

- Submit one or more articles per week to be published online and in print
- Post stories on to WordPress
- Experience in writing for multiple areas of the paper: Sports, Features, A&E and News
- Take original photographs to go along with the stories
- https://lomabeat.com/2017/11/take-plunge-potty-appraisal/

View on my online portfolio here:

www.jennaruthmiller.com

Intern - San Diego Magazine - San Diego

AUGUST 2019 - DECEMBER 2019

- Write blog posts for both Exquisite Weddings and San Diego Magazine online
- Write content for section intros in print
- Write content for Farmers Market chart in print
- Attend local product debuts and restaurant openings
- Write paragraphs for section openers in print
- Help photographer set up for a cover shoot in the Food Lover's Guide
- Sit in on podcast tapings and write blog post to go along with the podcast release
- Pitch story ideas for print and online stories

Editorial Intern - HarperCollins Christian Publishing - Nashville

JUNE 2019 - AUGUST 2019

- Review book proposals and participate in editorial boards to discuss which ones to pursue
- Draft up documents for pub boards to present new book ideas to sales teams
- Copyedit chapters in manuscripts
- Proofread marketing plans and manuscripts
- Sub edit first drafts of manuscripts
- Participate in author calls to discuss book ideas
- Write posts for their online content blog
- Write book description for MDM catalog and Amazon
- Sit in on production meetings to look at the status of a book

Intern - The Story Exchange - New York City

AUGUST 2018 - DECEMBER 2018

- Publish 1,500 word stories on WordPress and on the Forbes contributor page
- Write story pitches
- Write one or more stories a day updating the "Running Women" page covering women running for office
- Shoot video and use Adobe Premiere to edit and post on social media
- Use photoshop and TinyJPG to condense and edit images for optimal use on website
- Write and send Tweets for each story and use TweetDeck to schedule the Tweets throughout the day